

In this page, user will find more information about the Admin module and more specifically on :

- Fees
 - Estimated Fees
 - Bank Fees
 - Corporate Fees
- How to add fees manually
- Fee calculation Set up

ESTIMATED FEES

This fee is charged to your bank after you provide the details for the establishment of your bank guarantee. It is located under the folder “Est. Fee.” of the guarantee.

Screen ID: SC834E | GUARANTEE ISSUANCE > TRANSACTIONS > VIEW ESTIMATED FEE DETAILS

SYSTEM ID: **G22042500986** Beneficiary **1 APPLICANT WITH CONTACT E-MAIL** for **EUR 1.00**

IN PROCESS 2022-04-26 01:34:24

Amendments (0) Reductions (0) Claims (0) Extend or Pay (0)

Guarantor: STD-GTC Bank 1 Applicant: STD-GTC Corporate Treasury Actual Amount: EUR 1.00 (EUR 1.00)

Undertaking Number: (Empty) Type of Undertaking: (DPAY) Direct Pay Amount After Planned Reductions: EUR 1.00

Issue Date: 2022-04-25 Form of Undertaking: Indirect Expiry Date: 2022-04-30

Transaction Text Multi-party Scheduled Reduction Scheduled Amendment Dunning Documents **Est. Fee** Bank Fee Corpo

The view estimated fee details page will load. This page has 3 sections :

- **Commission Details** : This part displays the periodic commission rate that are applicable to a transaction. In most cases, the fees and commission will be taken from the credit line commission matrix. If a record in commission detail section starts with ‘CL’; it indicates that the commission rate is set in the credit line commission matrix level. If the record starts with ‘CM’, it indicates that the commission rate has been manually altered for the related transaction.
- **Fees and Charges**: This part displays the one time fee that are applicable to a transaction.
- **Estimated Commission and Fees** : This part displays the estimated commission and fees that system has calculated based on the parameters set in section 1 and 2

Screen ID: SC834E | GUARANTEE ISSUANCE > TRANSACTIONS > VIEW ESTIMATED FEE DETAILS

SYSTEM ID: **G22031112741** Issued 2022-03-14 20:59:38

Guarantor: STD-GTC Bank 1 (Swift) Applicant: STD-GTC Unit 1.1 Actual Amount: EUR 464,950.00

Undertaking Number: NS12741-AG-SF Type of Undertaking: (RNS) Insurance Amount After Planned Reductions: EUR 464,950.00

Issue Date: 2022-03-01 Form of Undertaking: Indirect Expiry Date: 2023-03-09

Beneficiary: **BANCA ANTONVENETA SPA** for **EUR 465,000.00**

Amendments (3) Reductions (1) Claims (0) Extend or Pay (0)

Transaction Text Multi-party Scheduled Reduction Scheduled Amendment Dunning Documents **Est. Fee** Bank Fee Corporate Fee History RFQ Internal Correspondence Bank Correspond

COMMISSION DETAILS 1

ID	Fee Type	Currency	Rate %	Min. Fee	Min Months	Booking Reference	Frequency	Start Period	Payable	Day Count Convention	SE	Effective Date	Charge Code
CL001	Commission	EUR	0.25	347.00	0	Commission as per CL	On Inauguration	Effective Date	Arrears	ACT/360	N		

FEES AND CHARGES 2

NO RECORDS FOUND

ESTIMATED COMMISSION AND FEES 3

Originator	Fee Type	Currency	Amount	Booking Reference	Dest	Period From	Period To	Due Date	Accrued	Book Date	Booked Amount	Fee ID
CM100	Commission	EUR	482.48	Corporate Commission	Corporate	2022-03-01	2022-04-01	2022-04-01	0.00			
CM100	Commission	EUR	477.69	Corporate Commission	Corporate	2022-04-01	2022-05-01	2022-05-01	482.48			
CM100	Commission	EUR	483.61	Corporate Commission	Corporate	2022-05-01	2022-06-01	2022-06-01	0.00			
CM100	Commission	EUR	477.69	Corporate Commission	Corporate	2022-06-01	2022-07-01	2022-07-01	0.00			
CM100	Commission	EUR	483.61	Corporate Commission	Corporate	2022-07-01	2022-08-01	2022-08-01	0.00			
CM100	Commission	EUR	483.61	Corporate Commission	Corporate	2022-08-01	2022-09-01	2022-09-01	0.00			
CM100	Commission	EUR	477.69	Corporate Commission	Corporate	2022-09-01	2022-10-01	2022-10-01	0.00			
CM100	Commission	EUR	483.61	Corporate Commission	Corporate	2022-10-01	2022-11-01	2022-11-01	0.00			
CM100	Commission	EUR	477.69	Corporate Commission	Corporate	2022-11-01	2022-12-01	2022-12-01	0.00			
CM100	Commission	EUR	483.61	Corporate Commission	Corporate	2022-12-01	2023-01-01	2023-01-01	0.00			

BANK FEES

It displays details of Bank Fees. Fees is recorded directly under guarantee 'Bank Fee' folder. This is applied when you use the corresponding bank.



Booked Date / Date Paid	Fee Type / Source	Third-Party	Currency and Amount / Equivalent Amount	Status	Booking Reference / Description	Fee Details	Entered by on Date	Account	Settle
2022-05-02	One Time Calculated Insurance Fee SERVICE		EUR 77.00	A	NS&P1		Mijge ETO-OTC Corporate Treasury 2022-05-02 14:10:02		
2022-05-02	One Time Calculated Insurance Fee SERVICE		EUR 186.25	A	NS&P1-Closed		Mijge ETO-OTC Corporate Treasury 2022-05-02 14:10:02	CHARGES	
2022-05-02	One Time Calculated Insurance Fee SERVICE		EUR 41.37	A	NS&P1-Town		Mijge ETO-OTC Corporate Treasury 2022-05-02 14:10:02		
2022-05-10	One Time Calculated Insurance Fee SERVICE		EUR 41.37	A	NS&P1-Town		Mijge ETO-OTC Corporate Treasury 2022-05-02 14:10:02		
2022-05-06	Insurance Fee SERVICE		USD 222.00 / EUR 201.82	A	J&J-One Time Bank Fee TH1		Mijge ETO-OTC Corporate Treasury 2022-05-02 14:10:02		



CORPORATE FEES

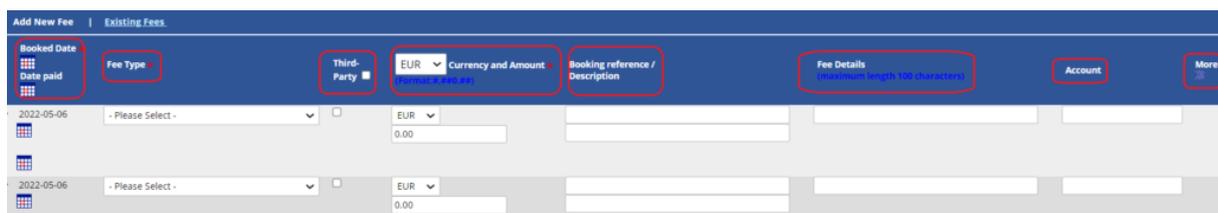
It displays details of Corporate Fees. Corporate fees are intended for inter company use; usually charged by Head Office to Business Units.

HOW TO ADD BANK/CORPORATE FEES MANUALLY

Bank Fees → Click the 'Bank Fees' folder of a transaction.
On the 'View Bank Page', click the 'Edit/ Add New Fee(s)' button.

Corporate Fees → Click the 'Corporate Fees' folder of a transaction.
On the 'View Bank Page', click the 'Edit/ Add New Fee(s)' button.

- On the 'Edit Page' in the 'Add New Fee section' enter the new fee data, make sure you enter the mandatory fields 'Booked Date', 'Fee Type', and 'Currency & Amount'.
- Use calendar icons to enter 'Booked Date/Date Paid' fields. The 'Booked Date' fields are pre-filled with the current date.
- To set the same 'Booked Date' for all new fees, click the master calendar icon.
- To set the same 'Date paid' for all new fees, click the master calendar icon.
- Select the 'Fee Type' from the drop-down list of available fees.
- Select 'Currency' and enter fee amounts. To set the same currency for all new fees, click the master currency selector.
- Enter 'Booking reference', 'Fee Details', 'Description', and 'Account'.
- You can add up to 5 fees at once.
- To save the added fees and add more fees, click the 'Save & add more' button.
- To save the added fees and quit, click the 'Save' button.



Booked Date / Date paid	Fee Type	Third-Party	Currency and Amount	Booking reference / Description	Fee Details	Account	More
2022-05-06	- Please Select -		EUR 0.00				
2022-05-06	- Please Select -		EUR 0.00				

- Click on More → Link to view the following screen:

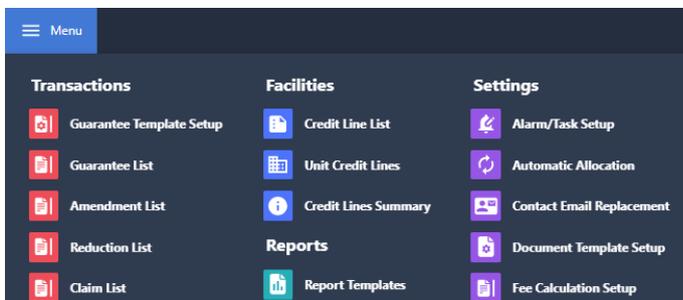
- Enter 'Interest rate or amount'.
- Choose the 'Calculation Method'. If you select the 'Fixed Amount' option, you may fill the 'Min/Max' field.
- Use calendar icons to enter the 'Calculation From' and 'Calculation To' dates; the 'Number of days' is automatically calculated, but you may edit it.
- Specify the 'Multiplier'.
- To save the added fees and add more fees, click the 'Save & add more' button.
- To save the added fees and quit, click the 'Save' button.

More	Interest Rate	Calculation method	Min/Max	Calculation From	Calculation To	Number of days	Multiplier
1.	0.000	-None-				0	0
2.	0.000	-None-				0	0
3.	0.000	-None-				0	0
4.	0.000	-None-				0	0
5.	0.000	-None-				0	0

Buttons: Save, Save and add more, Cancel

FEE CALCULATION SETUP

This functionality allows the user to create some automatic fees formula and calculation. User can click on " Menu" and then " Fee Calculation Setup."



From there, user can create the following Fees:

- Credit line fee
- Bank fee → will be shown under the bank fee folder of the transaction
- Corporate fee → will be shown under the corporate fee folder of the transaction

Click on the "Add bank Fee" to create some fee calculation. User will be able to select the following and then click on "Next".

SETTING ID:
 ORIGINATED FROM: Bank
 Applies To:
 Product: Guarantee Issuance
 Frequency: Commission
 Booking Reference: *

All Specific Select

- Fees to applied to all banks or specific ones
- To which product should it applied; guarantee, letter of credit...

Commission Issuance

Commission

Estimate

One-time

Periodic

Post One Time

- Frequency :

- Commission: recurring percentage and amount based fees
 - Estimate: forecast of the fees
 - One time : fee only calculated one time
 - Periodic: user can then select annually, monthly, quarterly, semi annually or weekly
 - Post One Time: additional fee paid after the one-time
- The reference number

Once the user clicks on “Next”, user will be redirected to the page for fees set up. On this page, user will be able to change different settings:

- **Transaction:** to select if the fees should applied to the parent transaction, the amendment or the reduction...
- **Status:** fees should be applied as soon as the status changed to “XXX”
- **Fee Type:** to select which category of fees it is

SETTING ID:
 ORIGINATED FROM: Bank
 Applies To: All Banks
 Transaction: Amendment
 Account Type: Charges
 Fee Script Template: -- Please Select --

Product: LC Export
 Frequency: One-time
 Booking Reference: 123
 Status:
 Fee Type: *

- **Fee Formula:** by clicking on “Insert variable” user will be able to create formulas to calculate the fees.

Account Type: Charges

Script Template: -- Please Select --

Formula:

Insert Variable

Field	Name	Type
data.amendment.couponAmountPlac	(AMC) Tolerance	00001
data.amendment.couponAmountMinus	(AMC) Tolerance	00001
data.charging.bankAmount	(BNA) Drawing Amount	00001
data.drawing.bankRate	(BNA) Pricing Rate	00001
data.drawing.maturityDate	(BNA) Maturity Date	00001
data.drawing.paymentBankCode	(BNA) Normalized Bank Quick Code	00001
data.drawing.presentationDate	(BNA) Presentation Date	00001
data.application.confirmationDate	(SCE) Bank Issue Date	00001
data.application.confirmationRate	(SCE) Confirmation Rate	00001
data.application.confirmationBankCode	(SCE) Confirming Bank Quick Code	00001
data.application.expiryDate	(SCE) Date of Expiry	00001
data.application.issueDate	(SCE) Date of Issue	00001
data.application.amount	(SCE) Nominal Amount	00001
data.application.currency	(SCE) Nominal CCY	00001

For example, the following ones will calculate the following fees:

- If the guarantee is type GTP006, then the fee should be 150 EUR, otherwise the fee should be $0.03 \times$ the amount of the guarantee and the currency should be the one from the application.

EXAMPLE OF FEE FORMULA:

```
if (data.application.guaranteeTypeId == 'GTP006') {  
  fee.amount = 150;  
  fee.currency = 'EUR';  
} else {  
  fee.amount = 0.03*data.application.nominalAmount;  
  fee.currency = data.application.nominalCurrencyCode;  
}  
fee.bookedDate = '2024-02-14';
```