In this page, user will find more information about the Admin module and more specifically on :

- Fees
 - Estimated Fees
 - o Bank Fees
 - Corporate Fees
- How to add fees manually
- Fee calculation Set up

ESTIMATED FEES

This fee is charged to your bank after you provide the details for the establishment of your bank guarantee. It is located under the folder "Est. Fee." of the guarantee.

GlebalTro	de™	≡ Menu				GTI HQ-ALL					
Screen ID: SC834E	GUARANT	'EE ISSUANCE > TRAM	SACTIONS > VIEW ESTIMATED FEE	DETAILS	User Time zone not selected Server Date and Time: 2022-05-12 17:04:01 📚 Useful Resource						
SYSTEM ID: G22042500 IN PROCESS 2022-04-26 01:3	0986 14:24	Beneficiary 1	APPLICANT WITH Amendments (0)	for EUR 1.00 (i) Reductions (0) Extend or Pay (0)							
Guarantor: STD-G Undertaking Nun Issue Date: 2022-0	GTC Bank 1 nber: (Emp 04-25	(y)	Applicar Type of Form of	nt: STD-GTC Corporate Treasury Undertaking: (DPAY) Direct Pay Undertaking: Indirect		Actual Amount: EUR 1.00 (EUR 1.00) Amount After Planned Reductions: EUR 1.00 Expiry Date: 2022-04-30					
Transaction	Text	Multi-party	Scheduled Reduction	Scheduled Amendment	Dunning	Documents Est. Fee Bank Fee Corpo « •					

The view estimated fee details page will load. This page has 3 sections :

- **Commission Details** : This part displays the periodic commission rate that are applicable to a transaction. In most cases, the fees and commission will be taken from the credit line commission matrix. If a record in commission detail section starts with **'CL'**; it indicates that the commission rate is set in the credit line commission matrix level. If the record starts with **'CM'**, it indicates that the commission rate has been manually altered for the related transaction.
- Fees and Charges: This part displays the one time fee that are applicable to a transaction.
- Estimated Commission and Fees : This part displays the estimated commission and fees that system has calculated based on the parameters set in section 1 and 2

Image: Control of the buffered																	
1 1	GlebalTr	ade [™]	≡ Menu											4 6	ST 00	TD-GTC Corporate	Treasury 🖕
NUM IN Applicant STO CC basit Sparser Applicant Sto CC basit Sparser<	Screen ID: SC834E	GUARANT	EE ISSUANCE > TR	ANSACTIONS >	VIEW ESTIMATED FEE	DETAILS						U	lser Time zon	e not selected Servi	er Date and Time: 2023	2-04-26 11:27:27 🛞 U	seful Resources
Note: Description: Description: Type of Understating (POL) (No.22) Page of Understa	SYSTEM ID: G22031112741 ISSUED		Guarantor	r: STD GTC Ban	k 1 (swift)	Applicant: STD	GTC Unit 1.1		Actual Amount: EUR (EUR 464,950.00)	464,950.00				Beneficiary	BANCA ANT	ONVENETA	SPA 🤤
Value Law Date Zue 20:01 Farme of Understating Index Depty Date: 302:00:01 Contract Convention Contract Contract Contend Contract Contract Conten			Undertaki	ing Number: N	IS12741-4G-SF	Type of Under	taking: (INSU)	Insurance	Amount After Planne EUR 464,950.00	ed Reductions:	Amenda	nents (3) 💌	Reduct	ions (1) 💌	for EUI	R 465,000.00	
Term Multi-jury Scheduled Reduction Scheduled Amendment Durning Documents Ext. Fee Bank Fee Organization BitQ Internal Correspondence Bank Communication	2022-03-14 20.	:59:38	Issue Date	к 2022-03-01		Form of Under	taking: Indirec	t	Expiry Date: 2023-03	-09							
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Constraint Constra	CL001 Commi	ission	EUR	0.25	347.00	0	Commissie	on as per CL	On Issuance	Effective Date	Arrears	ACT/360		N			
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CM150 Commession FL/H Comparison	Originator	Fee 1	lype c	urrency	Amount	Booking Refe	ence	Dest	Period From	Period To	Due Date	Acc	rued	Book Date	Booked	Amount	Fee ID
M160 Communico EUR 47.49 Corporare Communico Corporare 2022-04-01	CM100	Come	nission E	UR	482.48	Corporate Com	nission	Corpo	rate 2022-03-01	2022-04-01	2022-04-01	0.00					
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BANK FEES

It displays details of Bank Fees. Fees is recorded directly under guarantee 'Bank Fee' folder. This is applied when you use the corresponding bank.

Transaction	Text	Multi-party	Scheduled Reduction	Scheduled A	mendment	Dunning	Documents	Est. Fee	Bank Fee	Corporate Fee	History	RFQ	Internal Correspondence	Bank Correspondence	Treasury Mem	o Trans	4
Fees																	
ommission Rate % p	a: 0.0																
Booked Date Date Paid		Fee Type / Source		Third-Party	Currency ar Equivalent (d Amount / Imount		Status	Booking Ref	erence / Description		Fee Details		Entered by on Date		kcount	Settle
1022-05-02		One Time Calcua SERVICE	ited issuance Fee		EUR 77.00 EUR 77.00			A	MMOT1					Mirjet STD-GTC Corporate Treesur 2022-03-02 14(10)02	γ		
1022-05-02		One Time Calcua SERVICE	ited issuance Fee		EUR 765.23 EUR 765.23			A	NS-8-P1T-closer	1				Mirjet STD-GTC Corporate Treasur 2022-03-02 14:10:02	y c	WARGES	
1022-03-02 1022-03-10		One Time Calcua SERVICE	ited issuance Fee		EUR 41.37 EUR 41.37			A	NS-8-1T-mn					Mirjat STD-GTC Corporate Treasur 2022-03-02 14:10:02	γ		
017-12-06		Issuance Fee SERVICE			USD 222.00 EUR 201.82			A	AK-One Time Bi	ink Fee TXN				Mirjat STD-GTC Corporate Treasur 2022-03-02 14:10:02	γ		



CORPORATE FEES

It displays details of Corporate Fees. Corporate fees are intended for inter company use; usually charged by Head Office to Business Units.

HOW TO ADD BANK/CORPORATE FEES MANUALLY

Bank Fees \rightarrow Click the 'Bank Fees' folder of a transaction. On the 'View Bank Page', click the 'Edit/ Add New Fee(s)' button.

Corporate Fees \rightarrow Click the 'Corporate Fees' folder of a transaction. On the 'View Bank Page', click the 'Edit/ Add New Fee(s)' button.

- On the 'Edit Page' in the 'Add New Fee section' enter the new fee data, make sure you enter the mandatory fields 'Booked Date', 'Fee Type', and 'Currency & Amount'.
- Use calendar icons to enter 'Booked Date/Date Paid' fields. The 'Booked Date' fields are prefilled with the current date.
- To set the same 'Booked Date' for all new fees, click the master calendar icon.
- To set the same 'Date paid' for all new fees, click the master calendar icon.
- Select the 'Fee Type' from the drop-down list of available fees.
- Select 'Currency' and enter fee amounts. To set the same currency for all new fees, click the master currency selector.
- Enter 'Booking reference', 'Fee Details', 'Description', and 'Account'.
- You can add up to 5 fees at once.
- To save the added fees and add more fees, click the 'Save & add more' button.
- To save the added fees and quit, click the 'Save' button.

Add New Fee	Existing Fees						
Booked Date • Date paid	Fee Type #	Third- Party	EUR Currency and Amount a	Booking reference / Description	Fee Details (maximum length 100 characters)	Account	More
2022-05-06	Please Select -	~	EUR ¥				
2022-05-06	- Please Select -	 □ 	EUR V 0.00				

• Click on More \rightarrow Link to view the following screen:

- Enter 'Interest rate or amount'.
- Choose the 'Calculation Method'. If you select the 'Fixed Amount' option, you may fill the 'Min/Max' field.
- Use calendar icons to enter the 'Calculation From' and 'Calculation To' dates; the 'Number of days' is automatically calculated, but you may edit it.
- Specify the 'Multiplier'.
- To save the added fees and add more fees, click the 'Save & add more' button.
- To save the added fees and quit, click the 'Save' button.

Add	New Fee Existing Fees						
More «	Interest Rate	Calculation method	Min/Max	Calculation From	Calculation To	Number of days	Multiplier
1.	0.000	-None- 🗸				0	0
2.	0.000	-None- 🗸				0	0
3.	0.000	-None-				0	0
4.	0.000	-None-				0	0
5.	0.000	-None-				0	0
Add	New Fee Existing Fees						
More «	Interest Rate	Calculation method	Min/Max	Calculation From	Calculation To	Number of days	Multiplier
1.							
2.							
4.							
5.							
6.							
7.							
9.							
10.							
4.6							

FEE CALCULATION SETUP

This functionality allows the user to create some automatic fees formula and calculation. User can click on "Menu" and then "Fee Calculation Setup.



From there, user can create the following Fees:

- Credit line fee
- Bank fee \rightarrow will be shown under the bank fee folder of the transaction
- Corporate fee \rightarrow will be shown under the corporate fee folder of the transaction

Click on the "Add bank Fee" to create some fee calculation. User will be able to select the following and then click on "Next".

SETTING ID:	
ORIGINATED FROM:	Bank
Applies To:	All O Specific Select
Product:	Guarantee Issuance 💙
Frequency:	Commission 👻
Booking Reference: 🗙	

- Fees to applied to all banks or specific ones
- To which product should it applied; guarantee, letter of credit...
 - Frequency :
 - Commission: recurring percentage and amount based fees
 - Estimate: forecast of the fees
 - One time : fee only calculated one time
 - Periodic: user can then select annually, monthly, quarterly, semi annually or weekly
 - Post One Time: additional fee paid after the one-time
- The reference number

Commission

Estimate One-time

Periodic Post One Time

~

Once the user clicks on "Next", user will be redirected to the page for fees set up. On this page, user will be able to change different settings:

- **Transaction**: to select if the fees should applied to the parent transaction, the amendment or the reduction...
- Status: fees should be applied as soon as the status changed to "XXX"
- Fee Type: to select which category of fees it is

SETTING ID: ORIGINATED FROM:	Bank	Product: Frequency:	LC Export One-time
Applies To:	All Banks	Booking Reference:	123
Transaction:	Amendment ¥	Status:	- Please Select - Accepted Accepted (Pending Response)
Account Type:	Charges 🗸	Fee Type: 🗙	Transfer charges 🗸
Fee Script Template:	Please Select 👻		

 Fee Formula: by clicking on "Insert variable" user will be able to create formulas to calculate the fees.



For example, the following ones will calculate the following fees:

• If the guarantee is type GTP006, then the fee should be 150 EUR, otherwise the fee should be 0.03* the amount of the guarantee and the currency should be the one from the application.

EXAMPLE OF FEE FORMULA:

if (data.application.guaranteeTypeld == 'GTP006') {
fee.amount = 150;
fee.currency = 'EUR';
} else {
fee.amount = 0.03*data.application.nominalAmount;
fee.currency = data.application.nominalCurrencyCode;
}
fee.bookedDate = '2024-02-14';